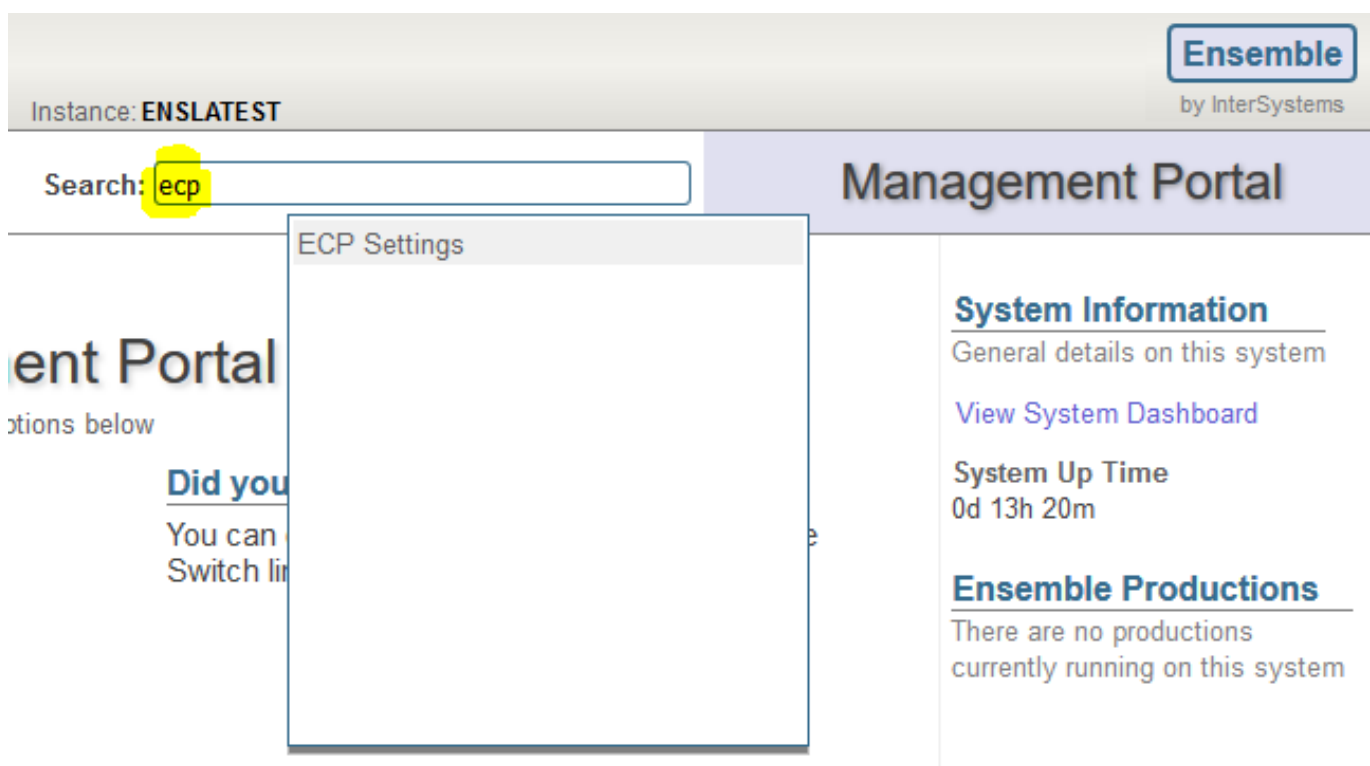Article
[John Murray](#) · Feb 14, 2017 1m read
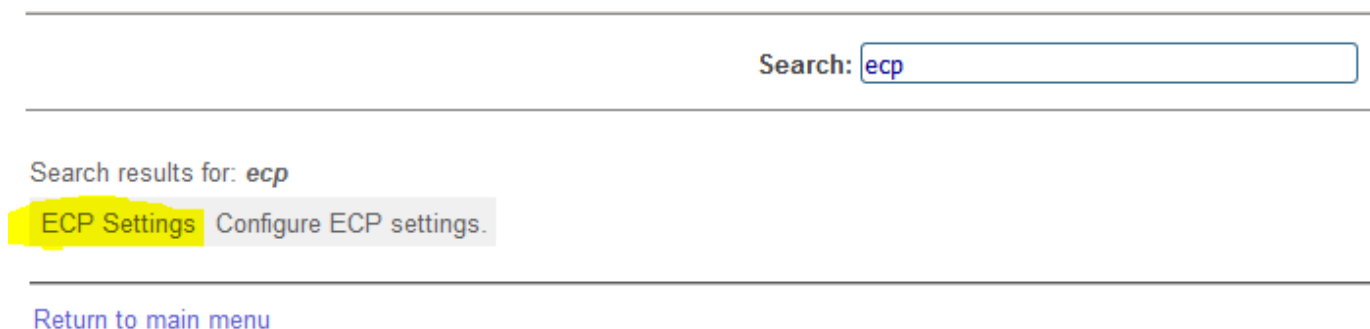
Portal tip: Use the search box

User interfaces such as Portal often give us multiple ways of doing a task. Sometimes we stick with habits and don't realize that another way might save us time.

Here's one that I learned by watching someone else using Portal.

Use the Search box to get quickly to a page that may otherwise be several layers deep in the Portal hierarchy. For example, suppose I want to check the status of the ECP networking:

Clicking on a match doesn't take me direct to the page (or am I missing a trick here?). Instead it gives me this:

And now a click takes me to the page I want.

#Management Portal #Tips & Tricks #Ensemble

Source URL:https://community.intersystems.com/post/portal-tip-use-search-box